

# Dalton Planning Board

## Minutes of 12/07/2011

**Present:** Nancy McVetty, Ann Craxton, John Letson, Erik Nilsen, Bill Howe, and Mike Crosby.

Meeting called to order at 7:00pm.

Reading of the minutes from 11-02-11, Nancy McVetty motioned to accept with changes. Bill Howe seconded, and all agreed to accept last month's minutes with changes.

It is noted that Carl Lindquist is attending the meeting and is now an alternate on the Planning Board.

John Letson handed out to the board members a copy of the final print of the Master Plan. All Planning Board members for 2011 in attendance signed the official copy of the Master Plan.

The Planning Board reviewed and discussed the current budget to have the town maps blown up and printed for posting within the municipal building. It was agreed that John Letson and Bill Howe will review and approve the final prints. Ann Craxton moved, and Nancy McVetty seconded and all agreed to the expenditure of funds to print and frame the maps, estimate cost of \$800.

The board then reviewed and discussed the budget for 2012. Ann Craxton moved, and Nancy McVetty seconded and all agreed that the Planning Board Budget for 2012 be the same as 2011, \$1,500.

Tim Sutherland came before the Planning Board to discuss preliminary proposals with questions/comments on two separate subdivisions. The board reviewed, discussed and provided the appropriate subdivision package to Tim Sutherland in regards to the preliminary proposal for Tax Map 412 Lot 7.

Tim Sutherland then discussed the second preliminary proposal of a two lot subdivision for Ruth Leporati, on Duval Road and Landry Road. Existing log home with land is to be subdivided from original parcel (7.08 acres). The board reviewed and discussed all possible issues with Tim Sutherland.

Upon completion of the review, Tim Sutherland acknowledged that further review with the owner is needed, and thanked the board for their time.

It was noted that the board received a letter from Michael and Nancy Crosby in regards to requesting the merging of two parcels, Parcel #411-001 and Parcel # 411-001.1. The board provided Michael Crosby with the appropriate Merger Packet.

The Planning Board then discussed having appropriate forms and packets available on the Planning Board page of the Town of Dalton's website. It was recommended to have the Subdivision Packet and Merger Packet made available for easy download. Cathleen Fountain will insure that the packets are available on the website in PDF format prior to the next Planning Board meeting.

Next meeting will be Wednesday, January 4<sup>th</sup>, 2012.

Meeting adjourned at 8:12 PM